

HAPPY NEW YEAR OF SERVICE

1. Welcome

- a. Introductions and icebreakers.
 - i. Introduce officers.
 - ii. Introduce advisor.
- b. Introduce guests — [include an icebreaker](#).
- c. View the [welcome video](#) from the Key Club board.

2. Old business — Reports on 2020 club projects.

- a. Receive reports from members on the following projects from the first semester: [anti-bullying](#), [hunger/food insecurity](#) and [thankfulness and gratitude](#).
- b. Discuss these topics with your club:
 - i. What did we learn from the projects?
 - ii. What worked well?
 - iii. What can we improve on our next project?
 - iv. What new partnerships did we develop?
 - v. What needs to be finished with any of the projects?
 - vi. Assign members to complete unfinished project tasks. Remember to create [thank you notes](#) for people in your school and community.
- c. Reflect on these questions about your club's service:
 - i. Can you quantify the impact of your club's first-semester work?
 - ii. How many hours did your club serve?
 - iii. How many people did your club's work impact?
- d. Share your club's projects and the impact you've made with other Key Clubs and Key Club International by using #KeyClubMeets on social media.

3. New business

- a. Before the meeting, have club officers review the community assessment that your club completed at the start of the semester. Post that information so all members can see what was discussed during the beginning of the school year.
 - i. What specific projects that the club wanted to focus on in 2020-21 have not yet been addressed?
 - ii. If your club did not complete a community assessment, visit the [back to school](#) and [community needs](#) virtual meeting kits and use the activities to assess which parts of your community most need help.
- b. Begin planning for next semester. Consider these questions with your club:
 - i. Which projects should your club focus on at this time?
 - ii. What parts of the community have we not helped enough?
- c. Inform your members about Key Club's new [Global Leadership Certificate pilot program](#) designed to equip Key Club members with skills to become strong leaders and changemakers.

4. Home project

- a. Review assignments for the completion of [current projects](#).
- b. Review assignments for projects in the new semester. See below for virtual meeting kit topics.
- c. Allow time for committees to plan meetings.

5. Adjournment

- a. Thank everyone for their participation, especially the guests.
- b. Give details about the next meeting.

Usage survey — As we look ahead, we would appreciate your input on the virtual meeting kits. Please [take this survey](#) to give us your feedback and suggest any topics you would like to see in future kits.

Prepare for your club's future meetings now. Listed below are the topics of virtual meeting kits that will be released every month from January through May 2021. Keep on serving!

January 19 — Mental health awareness.

February 2 — Global health challenges.

February 16 — Club officer elections.

March 2 — School-wide kindness campaign.

April 6 — Joint school/community final project.

April 20 — Preview of service and planning for the 2021-22 school year.

May 4 — End-of-the-school-year celebration.

Best wishes to your club in the new year!