

2018-2019 Key Club International Board

Meeting Minutes

2018 – 2019 Key Club International Board

November 17, 2018

November International Board Meeting Agenda

I. Call to Order – President Emily Rice 3:37 pm

II. Roll Call

President Emily Rice
Vice-President Hannah Nivar
Trustee Krysta Couzi
Trustee Braedon Dorchester
Trustee Yuxman (Alice) Geng
Trustee Jennifer Harned
Trustee Robert (Foster) Hillis
Trustee Grace Ison
Trustee Lamiya Kudrati
Trustee K'lena Schnack
Trustee Me'Shale Sherwood
Trustee Xinyu (Cindy) Shou
Trustee Leslie Truong

Board Counselor Dick Olmstead
International Director Greg Stowers
Key Club Specialist Heather McAlister

III. Approval of the Agenda

Alice Geng – moved
Braeden Dorchester – Second
Motion Passes

IV. Old Business

None

V. New Business

This will remove the reference to a Christian belief in order to make our organization more inclusive to all religions/religious beliefs.

That the Key Club International Board submits the following revisions to the KCI pledge to be presented to the House of Delegates at the 2019 Key Club Convention

Pledge: I pledge, on my honor,

2018-2019 Key Club International Board

to uphold the Objects of Key Club International;
to build my home, school, and community;
to serve my nation and God world;
And ~~combat~~ resist all forces which tend to undermine these institutions.

Bylaw Amendment #1 - Proposed

This will ensure the Elections Chairman/Chairwoman is knowledgeable about elections & give them power in the election's procedures.

That the Key Club International Board submits the following amendment to the Key Club International Bylaws to be presented to the House of Delegates at the 2019 Key Club Convention.

Article XVII. Nomination and election of officers, Section 2: The committee on elections shall have general charge of the election and of the printing, the distributing and the counting of ballots. The President (with approval of the Key Club International Director) shall appoint a member to chair the committee in regards to Article XVII, Section 3. That Chair Person shall have general oversight of the committee, be in charge of providing information to candidates before and at convention, chair the Nomination Conference, and have other duties as assigned by the President or Director.

Article XVII, Section 3: The committee on elections chair shall be a member of the International Board that is outgoing senior and therefore not be seeking an office. Voting members of the committee on elections shall be as follows: the chair person, one outgoing senior International Trustees, and one District Executive officer. The International President, Vice President, and Elections Intern (as appointed by the convention staff, shall be non-voting members of the committee. All decisions made by the committee shall be also approved by the International Director.

Article XVII. Nomination and election of officers, Section 5. The convention program shall include a caucus of each organized district which shall convene to allow all members in attendance from the district to consider each candidate for president, vice president, and trustee. At the conclusion of the district caucuses, ballots will be distributed to all members of that district in good standing, who have been present for the duration of the caucus. There shall be no voting by absentee ballot. Each member may vote for one candidate for president, one candidate for vice president, and from seven to 11 candidates for trustee. Upon conclusion of the voting, the votes will be tabulated in the same location. Tabulations will be conducted by the district governor (s) and district administrator (s), and will be overseen and verified by the assigned

2018-2019 Key Club International Board

International board representative or official designate thereof, and/or an official designate as approved by the Key Club ~~International director~~ Committee on Elections, who is not an active participant in any district caucus. Votes will then be converted to a percentage, based on the number of votes given to each candidate divided by the number of voting members present.

Article XVII. Nomination and election of officers. Section 6. Subsection B: The chair of the conference shall be ~~designated by the international president with the approval of the Key Club International director~~ shall be the committee on elections chairperson.

Article XVII. Nomination and election of officers, Section 6. Subsection D, Paragraph 1: Percentage points will be totaled from all districts by the ~~secretary and tellers of the nominating conference~~ Committee on Elections.

Article XVII. Nomination and election of officers, Section 6. Subsection E. Prior to the convening of the next regular session of the annual convention succeeding the adjournment of the conference, the ~~presiding officer of the conference~~ Committee on Elections Chair Person shall certify to the president, vice president and the Key Club International Director the result of the conference as to all recommendations for nomination for each office, ~~same to be verified by the tellers and secretary of the conference~~, said record to be preserved by the vice president of Key Club International until the adjournment of the convention.

Article XVII. Nomination and election of officers, Section 6. Subsection F. When the election of officers of Key Club International shall become the order of business of the annual convention, the report of the conference shall be presented by the ~~presiding officer of the conference~~ the committee on elections chair person.

Bylaw Amendment #2 – Recommended

This will eliminate the chance of double jeopardy for people running for International Board positions.

That the Key Club International Board submits the following amendment to the Key Club International Bylaws to be presented to the House of Delegates at the 2019 Key Club Convention.

2018-2019 Key Club International Board

Article XVII. Vacancies in office, Section 3. The president of Key Club International shall, when the program of an annual convention specifies nominations of officers as the order of business, receive nominations from the floor for the several officers to be filled at the convention. All nominees for International office shall be from organized districts and must be in attendance at the convention. Prior to nomination, each nominated candidate for president, vice president, and trustee must have received the endorsement of the district in which their home club is located. Candidates shall not be Endorsed by their District Board for International Office if they ran for another Endorsement position at their District Convention.

Bylaw Amendment #3 – Recommended

This will update old policies.

That the Key Club International Board submits the following amendment to the Key Club International Bylaws to be presented to the House of Delegates at the 2019 Key Club Convention.

Article XII. Key Club International Board, Section 1. The Key Club International Board shall meet at least three (3) times annually at such times and places as shall be determined by the Key Club International Board, by call of the president with approval of the Key Club International Director, or by written request of at least half of the board with the approval of the Key Club International Director. A written notice of the time and place of each board meeting shall be mailed digitally or physically to the members of the Key Club International Board by the Key Club International director not later than ten days prior to the meeting.
(1/15)

Bylaw Amendment #4 – Recommended

This will allow Clubs to charge dues that are less than International dues.

That the Key Club International Board submits the following amendment to the Key Club International Bylaws to be presented to the House of Delegates at the 2019 Key Club Convention.

Article XXII. Finances and accounting, New Section 3. Each Key Club member, excluding honorary members, shall pay their home club, or its designated fiscal agent, annual Club Dues that are less than or equal to the amount charged for International dues. Dues shall be payable during the same period as set forth for payment of Key Club International dues and as defined in Section 1 of this Article. There shall be no other mandatory club fees or assessments of clubs.

Bylaw Amendment #5 – Recommended

2018-2019 Key Club International Board

Not only will eliminate another possibility of what happened in Chicago; but also when a body submits an amendment, it should be in its final form and should not be allowed to be changed by that sponsored body.

That the Key Club International Board submits the following amendment to the Key Club International Bylaws to be presented to the House of Delegates at the 2019 Key Club Convention.

Article XXVI. Amendments to bylaws, Section 1. The Key Club International Bylaws may be amended by a two-thirds vote of the voting delegates and voting delegates-at-large present and voting at any convention of Key Club International. No such action shall become effective until approved by the Kiwanis Youth Programs Board of Directors. Proposed amendments to the Bylaws may be submitted by Key Clubs, Key Club Districts, the Key Club International Board or the Key Club International director and shall be received by the Key Club International director at least 45 days prior to the call to order of the annual House of Delegates. At the time of submission, the club, district, International Board, the International director, or body that submits the amendment, forfeits the right to amend the amendment that they will propose in House of Delegates to include changing or clarifying language. The director shall then provide notice of any proposed amendments to all clubs via mail or electronic media not later than 20 days prior to the call to order of the annual House of Delegates.

Bylaw Amendment #6 – Recommended

This includes the formation of a district board in the list of requirements of establishing district-ship.

That the Key Club International Board submits the following ammendment to the Key Club International Bylaws to be presented to the House of Delegates at the 2019 Key Club Convention.

Article IX. Districts, Section 4. In order to form a new district, the proposed area must include at least 15 active Key Clubs, ~~and~~ at least 450 active Key Club members, and an established district board, as outlined in Bylaw IX, Section 6. In the event a district fails to maintain this club and membership level for three years, the Key Club International board may decertify the district by two-thirds majority vote....

Policy Amendment #1 - Passed

This change will fix our policy code in order to be in line with the [Kiwanis International Procedures](#), Section 772.1.

2018-2019 Key Club International Board

That the Key Club International Board revises Policy L. Finance, Section 1 as shown below

Policy L. Finance, Section 1. ~~Generally, t~~The Key Club International board ~~should~~ will approve a proposed budget which is balanced or contains a surplus. If specific reasons exist, up to 25 percent of the fund balance may be budgeted as expenses for the administrative year. A report explaining such reason and why a balanced budget has not been proposed must accompany the proposed budget. It must be approved by a two-thirds vote of the Key Club International board and by the Key Club International director.

Approval of Key Club International Annual Budget

The Board discussed the following provisions from Key Club International policies and Kiwanis International procedures and determined to make the two requests shown below.

Key Club International Guidebook, Policy C. Key Club International Board, Section 10, Subsection b, paragraph 3.

Maintain a current understanding of the workings of Key Club International (i.e. the Key Club International budget, the committees, the Key Club International strategic plan, Bylaws, and Policy Code.)

Key Club International Guidebook, Policy L. Finance. Section 1.

Generally, the Key Club International board should approve a proposed budget which is balanced or contains a surplus. If specific reasons exist, up to 25 percent of the fund balance may be budgeted as expenses for the administrative year. A report explaining such reason and why a balanced budget has not been proposed must accompany the proposed budget. It must be approved by a two-thirds vote of the Key Club International board and by the Key Club International director.

Kiwanis International Procedures, 710.5. Financial Reports. Quarterly financial reports for Kiwanis, Kiwanis Youth Programs, and Circle K shall detail revenues and expenditures for the current year to date, note variations from the current year's budget, project year-end totals, and shall include narrative comments on material variations. (5/93) (1/15)

Kiwanis International Procedures, 772.1. Approval of Budgets. The membership and convention budgets must be approved by the Board of Circle K and Key Club, respectively, and have the endorsement of the respective Director and Kiwanis International Board Counselor. The budgets are subject to review by the Kiwanis International Board Committee(s) responsible for finance and sponsored programs and, to become effective, must be approved by the Kiwanis International Board. (4/86) (1/15)

2018-2019 Key Club International Board

Resolution 1: That the Key Club International Board requests the Kiwanis Youth Programs Board to adhere to Kiwanis International Procedure 772.1 and allow the Key Club International Board to approve the Key Club International Budget.

Resolution 2: The Key Club International Board also requests the Kiwanis Youth Programs Board to consult with Kiwanis International to allow the Key Club International Board to have access to quarterly financial reports stated in Kiwanis International Procedure 710.5

Adoption of motions

By a single unanimous vote, the Board adopted all motions stated in these minutes.

VI. Adjournment 3:39 pm